

HORTON PARISH COUNCIL

YOU ARE HEREBY SUMMONED TO ATTEND THE MEETING OF HORTON PARISH COUNCIL TO BE HELD AT **BROADWAY HILL METHODIST CHURCH ON THURSDAY 9TH NOVEMBER 2023** COMMENCING AT **6.30PM**.

1C) Meetings shall be open to the public unless their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons. The public's exclusion from part or all of a meeting shall be by a resolution which shall give reasons for the public's exclusion.

1d) Subject to standing order 1(c) above, members of the public are permitted to make representations, ask or answer questions and give evidence in respect of any item of business included in the agenda.

1e) The period of time which is at the Chairman's discretion.

1f) Subject to standing order 1(e) above, each member of the public is entitled to speak once only in respect of business itemised on the agenda and shall not speak for more than 3 minutes unless invited by the Chairman to provide further information.

1g) In accordance with standing order 1(d) above, a question asked by a member of the public during a public participation session at a meeting shall not require a response or debate. Questions from the members of the public to the council requiring an answer (if possible) must be submitted to the clerk on or before the Monday before the Parish Council meeting

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Charlotte Duff - Parish Clerk
6th November 2023

AGENDA

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities, Crime and Disorder, Health & Safety, Bullying & Harassment and Human Rights

1. **ATTENDANCE**
2. **APPROVAL OF APOLOGIES**
3. **DECLARATIONS OF INTEREST**
4. **TO APPROVE THE MINUTES OF THE LAST MEETING (OCTOBER)**
5. **PLANNING APPLICATION(S)**
6. **PLAYING FIELD UPDATE**
7. **SPEED INDICATOR DEVICE – UPDATE**
8. **DEFIBRILLATOR**
 - 8.1 Power Supply Update
 - 8.2 Additional Defibrillator Funding – Application
9. **MAINTENANCE AROUND THE VILLAGE – UPDATE**
10. **LOCAL COMMUNITY NETWORK – UPDATE**
11. **DBS CHECKS – UPDATE**
12. **FINANCE**
 - 12.1 To Approve Financial Statement 2023/24
 - 12.2 Draft Budget 2024/25
 - 12.3 Annual Audit Sign-Off – 2022/23
 - 12.4 Banking Arrangements – Update
 - 12.5 Proposal – Cheques To Be Issued
 - 12.5.1 C Duff – Wages and Expenses
 - 12.5.2 D White – Wages and Expenses
 - 12.5.3 B Mosley – Expenses
 - 12.5.4 A Winter - Expenses
 - 12.5.5 HMRC – NI Contributions (backdated to 2016 to date)
 - 12.5.6 SALC – Membership Fee & Training
 - 12.5.7 PKF Littlejohn – Audit
 - 12.5.8 DJ Broome Electrical – Defibrillator Power Supply Installation
 - 12.5.9 Elan – SID Parts
 - 12.5.10 London Hearts – Defibrillator

13. CLERK'S REPORT AND CORRESPONDENCE

13.1 Chapter 8 Course

13.2 Community Review Project – Expressions of Interest

14. ANY OTHER URGENT MATTERS RAISED WITH THE PERMISSION OF THE CHAIRMAN

15. DATE OF NEXT MEETING: Thursday 11th January 2024 commencing at 6.30pm.